

# PROVISION OF LEAN SIX SIGMA TRAINING & RELATED SERVICES

- Briefing Session: 05 November 2012, 14h00
- RFP No: RFP 12/2012
- Closing Date: 26 November 2012, 11h00

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# Bid Evaluation Committee

## Procurement

Noxolo Ngubo	Senior Manager – Professional Services
Tinto Seotloadi	Project Manager – Professional Services
Holeng Kola	Commodity Leader – Professional Services
Thabang Thinane	Finance Evaluator – Value Delivery Plan
Thanduxolo Matshaya	BBBEE Specialist – Support Services
Jan Gololo	Operations Specialist – Governance, Compliance & Risk
Gontse Baloyi	Contract Specialist – Professional Services

## Human Resources – SARS Academy

Thinyane Molelle	Executive – Leadership & Development
Sipho Ngomane	Specialist – Learning & Development
Daleen van den Berg	Manager – Learning & Development
Khathu Tshikosi	Manager – Learning & Development
Irfaan Rahman	HR Finance – Business Support

## Corporate Legal Services

Genevieve Mojabelo	Legal Specialist
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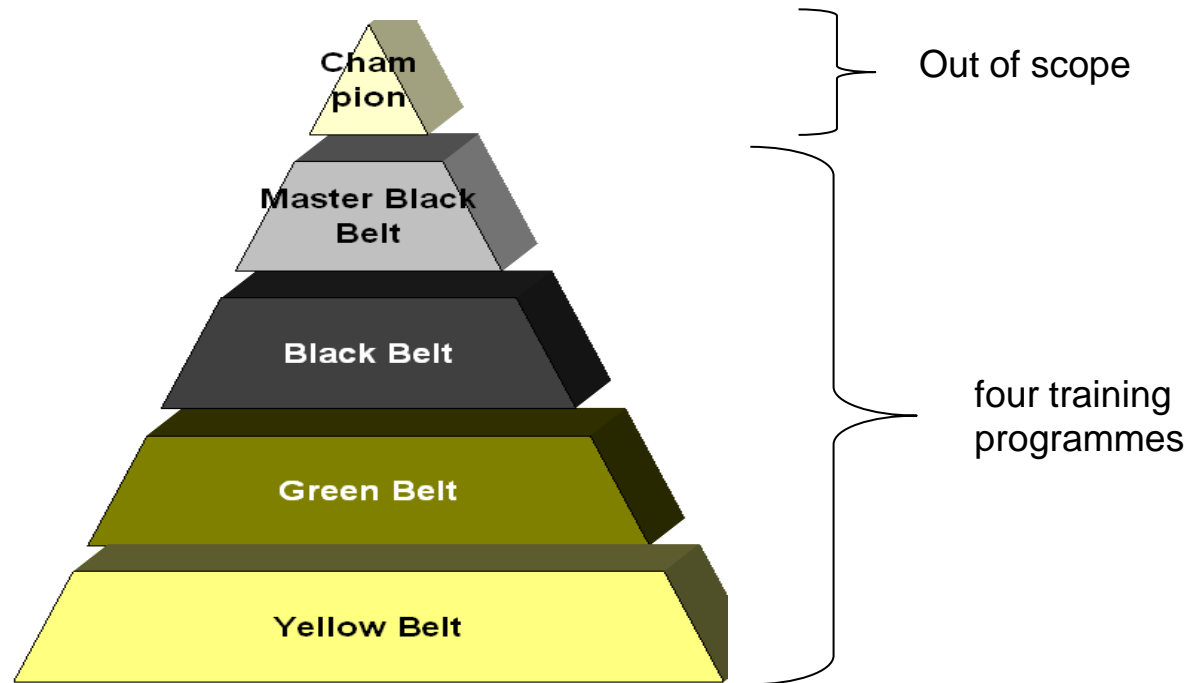
6. Pricing Schedule and BBBEE

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- **SARS Continuous Improvement Training Strategy**
- **Skills Audit**
- **All Lean Six Sigma Belts**
- **Kaizen Teams**

# Scope of Work



**Bidders can submit proposals on  
only one or more of  
lean six sigma training programmes**

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# RFP Timelines

EVENTS	DUE DATE
RFP Advertisement on Sunday Times	28 October 2012
Tender documents on SARS website	29 October 2012
RFP Advertisement on Government Bulletin	2 November 2012
<b>Non – Compulsory briefing session</b>	<b>5 November 2012</b>
Questions relating to RFP	15 November 2012
RFP Closing Date	26 November, 11h00
Notice to bidders	February 2013*



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# Bid Evaluation Process

## Gate 0

Pre-Qualification

- Tax Clearance Certificate SBD 2
- Invitation to Bid SBD 1
- GCC Bidders Supply Chain Practices
- SARS Oath of secrecy
- Declaration of interest SBD 4
- Declaration of Bidder's Past SCM Practices – SBD 8
- Certificate of Independent Bid Determination – SBD 9

## Gate 1

Technical Analysis

100 points

- Capability to deliver the services
- Experience to deliver on the scope
- Infrastructure
- Resources
- References/Testimonials

Technical scorecard

## Gate 2

BEE

10 points

Price

90 points

- Pricing Schedule
- BEE certificate

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# BBEE Key Sections to complete in SBD

## BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

### 7. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 5.1

7.1 B-BBEE Status Level of Contribution: ..... = .....(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or an Accounting Officer as contemplated in the CCA).

## 8 SUB-CONTRACTING

8.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

8.1.1 If yes, indicate:

- (i) what percentage of the contract will be subcontracted? .....%
- (ii) the name of the sub-contractor? .....
- (iii) the B-BBEE status level of the sub-contractor? .....
- (iv) whether the sub-contractor is an EME? YES / NO (delete which is not applicable)

# Points Awarded for BBEE Contribution

<b>B-BBEE Contributor Level</b>	<b>Number of Points (80/20 system)</b>	<b>Number of Points (90/10 system)</b>
1	20	10
2	18	9
3	16	8
4	12	5
5	8	4
6	6	3
7	4	2
8	2	1
Non-Compliant Contributor	0	0

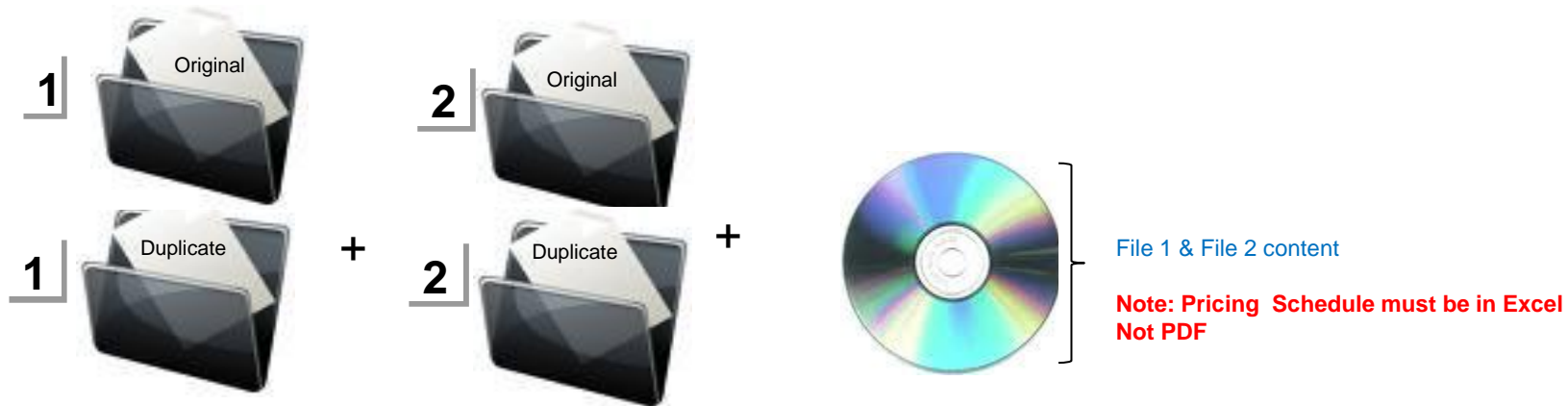
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# Bid Submission

Bidders must submit 2 copies of each files (Original and Duplicates) and a CD-ROM

***26 November 2012, 11h00***



## TENDER BOX

SARS Brooklyn Bridge, 570 Fehrsen Street, Linton House, Brooklyn

Any enquiries must be referred, in writing via email to:  
[rft-professionalservices@sars.gov.za](mailto:rft-professionalservices@sars.gov.za) or [tenderoffice@sars.gov.za](mailto:tenderoffice@sars.gov.za)



# File 1: Prequalification and Technical Response

## Section 1

Pre-qualification (SBD documents)



Name of the document that must be submitted	Non-submission may result in disqualification?
Tax Clearance Certificate – SBD 2	<b>YES</b> – Please submit a valid and original copy of the certificate.
SARS' s Oath of Secrecy	<b>YES</b> – Please complete and sign the supplied pro forma document in the presence of Commissioner of Oaths and initial every page.
Invitation to bid – SBD 1	<b>YES</b> – Please complete and sign the supplied pro forma document.
Pricing Schedule	<b>YES</b> – Please submit full details of pricing proposal to SARS on Annexure B.
Declaration of Interest – SBD 4	<b>YES</b> - Please complete and sign the supplied pro forma document.
SBD 6.1 – Preference Point Claim Form	<b>No</b> –Non-submission will lead to a zero score on BEE.
Declaration of Bidder's Past Supply Chain Management Practices – SBD 8	<b>YES</b> - Please complete and sign the supplied pro forma document.
Certificate of Independent Bid Determination – SBD 9	<b>YES</b> - Please complete and sign the supplied pro forma document

## Section 2

- Technical Responses (Nomination and/or Payment Platforms)
- Supporting documents for technical response
- Testimonials/references
- 3 year audited financial statements



## Section 3

Company Profile and Supplementary Information



## Section 4

Signed GCC and SLA Draft with notes **(Draft SLA to be uploaded on SARS website by 9 November 2012)**



## File 2: Pricing Schedule and BEE

### Section1

Pricing Schedule



### Section 2

BEE Certificate or Accountant letter for SMEs



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